



Kirton Lindsey Primary School



Privacy Notice and Data Protection

Data Protection Act 2018: How we use pupil information

We collect and hold personal information relating to our pupils and may also receive information about them from their previous school, local authority and/or the Department for Education (DfE). We use this personal data to:

- support our pupils' learning
- monitor and report on their progress
- to safeguard children
- provide appropriate pastoral care; and
- assess the quality of our services

This information will include their contact details, national curriculum assessment results, attendance information, any exclusion information, where they go after they leave us and personal characteristics such as their ethnic group, any special educational needs they may have as well as relevant medical information.

We will not give information about our pupils to anyone without your consent unless the law and our policies allow us to do so. If you want to receive a copy of the information about your son/daughter that we hold, please contact:

Neil Fish-Clark (Data Protection Officer)

School Office

01652 648792

Email

nfish-clark@kirtonlindseyschool.co.uk

We are required, by law, to pass certain information about our pupils to our local authority (LA) and the Department for Education (DfE).

DfE may also share pupil level personal data that we supply to them, with third parties. This will only take place where legislation allows it to do so and it is in compliance with the Data Protection Act 1998.

Decisions on whether DfE releases this personal data to third parties are subject to a robust approval process and are based on a detailed assessment of who is requesting the data, the purpose for which it is required, the level and sensitivity of data requested and the arrangements in place to store and handle the data. To be granted access to pupil level data, requestors must comply with strict terms and conditions covering the confidentiality and handling of data, security arrangements and retention and use of the data.

For more information on how this sharing process works, please visit:

<https://www.gov.uk/guidance/national-pupil-database-apply-for-a-data-extract>

For information on which third party organisations (and for which project) pupil level data has been provided to, please visit:

<https://www.gov.uk/government/publications/national-pupil-database-requests-received>

If you need more information about how our local authority and/or DfE collect and use your information, please visit:

Local Authority website

<http://www.northlincs.gov.uk/your-council/information-and-performance/information-governance/dataprotection/>

DfE website

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

Third parties we share information with:-

Name	Company	Purpose of Sharing Data
SIMS	Capita SIMS	School information database
CPOMS	CPOMS Systems Ltd	Pastoral care record system
O'Track	O'Track	Assessment database
Rising Stars	Hodder Education	Assessment database, linked to standardised tests
Teachers2Parents	Eduspot	Communication system
ParentPay	ParentPay	Payment system
PrimaryTech	PrimaryTech	School computing network
Residential Visit Providers	-	Safety and medical information
Tapestry	The Foundation Stage Forum Ltd	EYFS online learning journey
Phonics Tracker	Phonics Tracker	Assessment database
Times Tables Rock Stars	Maths Circle Ltd	Times tables tracking
Purple Mash	2 Simple	Online curriculum programme
B Squared	B Squared	SEND assessment / tracking
Dyslexia Screener	GL Assessment Ltd.	Dyslexia screener tool
GL Reception Baseline	GL Assessment Ltd.	Assessment tool
Reception Baseline Assessment	Standards & Testing Agency	Assessment tool
Star Reader	Renaissance Learning Inc.	Reading assessment tool
Star Maths	Renaissance Learning Inc.	Maths assessment tool
myON	Renaissance Learning Inc.	Online eBook Library
Reading Plus	Reading Plus LLC	Reading intervention
Language Screen	OxEd and Assessment Ltd	EYFS Language Intervention screening tool
Collins eBooks	HarperCollins Publishers Ltd	Online eBook Library
NFER	NFER	Online unit analysis tool
Google	Google	Google Cloud Platform