



# Kirton Lindsey Primary School



## Key Stage 2 – Year 3 and 4 Acceptable Use Policy Agreement

<b>Child's Name</b>
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I understand that I must use computers and the internet in a responsible way to ensure that there is no risk to my safety. This is how we stay safe when using computers and devices:

- I understand that adult in school will monitor my use of the computer, digital devices and the internet.
- I will keep my username and password safe. I will not share it or use any other person's username and password. I understand that I should not store a password where it is possible that someone may steal it.
- I will keep safe when I am on-line by following the 'Think then Click' rules displayed the Computer Room and classrooms.
- I will not share personal information about myself or others when online (which could include names, addresses, email addresses, telephone numbers, age, school address, passwords etc.).
- I will tell an adult about anything that makes me unsafe or feel uncomfortable online.
- I understand that the computers and devices in school are mainly to be used for learning and that I will not use them for personal or leisure use.
- I will be polite and responsible when I communicate with others online unless I have permission.
- I not will use my own personal devices (mobile phones / USB devices etc.) in school, unless I have permission.
- I understand the risks of uploading information and will not try to upload or download anything in school.
- I will tell an adult about any damage or faults with computers or devices.
- I will not open any links in emails or any attachments to emails, unless I know and trust the person that sent the email.
- I understand that I am responsible for my actions, both in and out of school and if I fail to follow the Acceptable Use Policy rules I may lose my access to the school computer and internet.

***Please sign below to show that you have read, understood and agree to the Acceptable Use Policy rules.***

<b>Year 3</b>	<b>Child's Signature</b>	<b>Date</b>
<b>Year 4</b>	<b>Child's Signature</b>	<b>Date</b>